

AGREEYA®

# A Modern SharePoint based Intranet to Catalyze Communication and Collaboration

Founded in 1969, our customer is a highly respected public community college in Illinois. It provides a wide range of academic program choices to meet the students' educational needs at different points in their lives.





# Need to modernize the Intranet

The educational institution was utilizing a legacy Intranet to manage documents, knowledge, and collaboration. Students, faculties, staff, and board members across this renowned college were using an Intranet named “CampusEAI” to share important news and events with just a few clicks. The platform was responsible for keeping college staff up-to-date with new policies and storing students’ grades and attendance. However, the existing Intranet platform was built fifteen years back and its technology was now outdated. As a result, the users faced various usability issues. Further, the Intranet lacked various essential features required to meet the existing user demands.

Faced with such a situation, the college authorities contacted AgreeYa with a vision to design, develop, test, and deploy a new Intranet portal that could help them improve the communication, collaboration, productivity, and efficiency of their staff. They wanted their new Intranet to be responsive and enable the team to leverage third-party systems by providing Single Sign-on (SSO) access. Additionally, they wanted help with the enhancements in the ‘My Systems,’ ‘News Digest’ email notifications, and ‘My Links’ features of the Intranet. Such enhancements were not available with SharePoint out-of-the-box and were critical to delivering a modern experience to the users.

## AgreeYa’s expertise comes to the Rescue

Upon engagement, the AgreeYa team held in-depth discussions with the stakeholders and shared a multi-phase solution delivery roadmap and proposed a hybrid-agile approach. AgreeYa experts worked on enhancing the essential sections of “CampusEAI” Intranet such as ‘My Systems,’ ‘News Digest’ email to meet the requirement of the community college.

### ‘My Systems’ Enhancements

‘My Systems’ is a list of third-party interfaces that allows each end user to choose which systems pertain to their specific needs. The existing Intranet lacked scope for personalization. Consequently, it took longer for users to find their relevant Systems. To address such a challenge AgreeYa delivered the following solutions:

- Enabled the users to arrange their favorite Systems from the ‘Available Systems’ list managed by IT Admin into the personalized ‘My Systems’ list.
- Created a front-end drag-and-drop functionality that adds data to a back-end list and shows the Systems for each user.
- Implemented a feature to allow the user to determine sort order of My Systems list.

“ *This approach allowed us to merge the Agile principle of rapid ‘Build-Test’ cycles with traditional system design, UAT & deployment* ”

*Project Manager, AgreeYa Solutions*

## ‘News Digest’ Enhancement with Email Notifications Implementation

‘News Digest’ feature enabled the organization to publish and disseminate relevant news and announcements among the users. However, due to the permission restrictions, Outlook mail was unable to load images stored in SharePoint Online Site Library. The AgreeYa team addressed this image loading issue with the below approach:

- Enabled the administrators to determine the audience, frequency, and specific news articles to push out in the email News Digest.
- Created an email template with news post images and links to the Hub page. A ‘Read All’ link was provided at the bottom of the email to redirect the user to all news posted in the Hub.

## ‘My Links’ Personalization

‘My Links’ feature enables the users to organize links for the content inside and outside of the organization. Fetching useful links proved to be a cumbersome task for the users in the existing Intranet. AgreeYa team solved this problem with the below steps:

- Empowered the users with flexibility to set their most frequently used links.
- Created a drag-and-drop feature like ‘My System’ enhancement to enable the users to re-arrange their links in order of preference.

## Training & Onboarding

Post-go-live, the AgreeYa experts delivered detailed training sessions to the administrators and content authors. Our training sessions enabled the staff members to understand the full range of features in SharePoint Online and how users can upload content as well as create and update pages independently without seeking help from the IT department. This had a far-fetched positive impact on adopting the new SharePoint Online Intranet.

Additionally, we also provided guidance to the Steering Committee on essential aspects such as change management, training, adoption, and governance. We provided templates and suggestions which are disseminated by the Steering Committee in a way that matches the non-profit organization's culture and ensures maximum adoption. The information drafted based on our guidance helped the users clearly understand actions allowed and not allowed with their tenant.





# Delivering an Improved Communication & Collaboration Experience

The SharePoint Intranet, designed and implemented by AgreeYa, improved communication, collaboration, and productivity. We provided project management, discovery & planning services, design & implementation, Intranet rollout, governance, and training services to the college staff to ensure a smooth transition from their legacy Intranet to the new Intranet platform. Other discernible benefits include:

- Delivered a modern Intranet with new capabilities required by the college administration.
- Ensured minimal dependence on the IT department for content migration.
- Increased productivity with the new personalization features.
- Delivered consistency of user experience across a new and improved Intranet.
- Created innovative communications, such as a site-wide emergency banner that communicates important information to the end user within the Intranet.
- A customized Employee Recognition web part was introduced, which is managed by the Hub Site owner.
- A customized footer that flows across all sites connected to the Hub Site.
- Customized FAQ web part that allows department site owners the ability to highlight frequently asked questions along with answers that are expandable.
- An Image Library attached to the Hub site that department site owners can access as they build and maintain their sites knowing the images they choose are approved.
- QuickApps, AgreeYa's codeless SharePoint app development solution, was leveraged to display the Directory.

***“ We have depended on our old Intranet platform for the past 15 years and moving to SharePoint was a big step for the college. AgreeYa’s team understood our concerns, noted our requirements, and developed a modern and collaborative platform. It’s a job well done! ”***

*Director of Application Development,  
The Community College*

## Technology Stack



# Intranet Screenshots

SharePoint

Hub

Featured News

2022 Year End Payroll Processing and Winter Holiday Closing

Site News

Graylake, IL

31°

Vernon Hills, IL

31°

Vandalia, IL

31°

Cafe Willow

Human Resources

Public Relations & Marketing

Additional Opportunities: Planning & Research

Human Resources

Public Relations & Marketing

Additional Opportunities: Planning & Research

Work Essentials

Meetings

Project Management

For Faculty

For Managers

Time & Labor

Hiring and Access Forms

Planning Events

Budget/Finance

Travel

Technology

Employee Recognition

Nov 10, 2022

Instructor, ESL

Inclusion

Nominate an Employee

Sharepoint

Department Page

My Tools and Teams

Documents and Forms

My links

Team Links

My Tasks

SharePoint Sites

Inclusion

Instructor, ESL

View More

Nominate an Employee

FAQs

I have a question about my paycheck or timesheet. Who do I contact?

How do I View my Paycheck?

To view your paycheck, log into the Employee Self Service system and click the Payroll tile.

How do I securely upload documents to Human Resources?

Where can I find information on Tuition Benefits and Career Development?

How do I drop items off if HR is closed?

I need to update my tax forms. Where do I go and who do I send them to?

My Systems

Clock In/Out

Textbook Requisition System

Employee Self Service

Learn

Zoom

Canvas

Navigate

PeopleSoft Student Admin

PeopleSoft Finance

Drag and Drop

Show

Hide

Save

Back to My Tools & Teams



# About Agreeya

AgreeYa Solutions is a leading global provider of software, solutions, and services to global Fortune 100, medium, and small organizations across various industries. Founded in 1999 and headquartered in Folsom, Calif., AgreeYa has over 2,200 professionals helping clients across US, India, EMEA and Mexico, in their digital journey. Leveraging our technology enabled, consultative approach, and diverse talent, AgreeYa offers modern workplace, smart analytics, intelligent automation, AI/ML, cloud transformation, mobility, and talent management solutions to deliver value of digital transformation for our clients. AgreeYa has received considerable recognition including certification like Microsoft Legacy Gold Partner and Cloud Solutions Provider; AICPA SOC 2 Type 2, SEI CMMI, and ISO 9001:2015; and awards including Dream Company to Work for, and Best Employer Brand. Discover more at [www.agreeya.com](http://www.agreeya.com)



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