



“Doxis gives us an ECM system that fully enables us to implement digital personnel files as a SaaS solution at the radiology offices we support.”

Jörg Buchmann, CEO ARV-IT
IT-Service-Gesellschaft für Ambulante
Radiologische Versorgung mbH



● CASE STUDY

Company	ARV-IT / IT-Service-Gesellschaft für Ambulante Radiologische Versorgung mbH
Topic	Digital personnel files incl. workflows as SaaS solution
Industry	Healthcare
Headquarters	Germany
Integration	Time management systems; payroll accounting systems (Datev, Sage, Agenda, etc.); email (Outlook)
Project Scope	Germany

Challenges

- Paper files and documents manually organized in hanging files
- Complex HR processes, e.g. vacation request management
- Long search times for personnel documents
- Redundant storage
- Lack of compliant archiving

Objectives

- Operate HR management more efficiently
- Automate and speed up HR processes
- Reduce the amount of administrative work
- Create faster search options
- Archive HR documents according to data protection requirements

Solution

- Doxis ECM to manage personnel documents centrally and without media disruptions
- Digital personnel files as a multitenant-capable software-as-a-service (SaaS) solution with workflows
- Audit-proof archiving to store confidential personnel documents in a compliant way

Project overview

ARV-IT is a healthcare IT service provider that supports 21 major radiology offices and their needs. In addition to providing hardware and software, ARV-IT also digitizes administrative processes. Paper-based processes used to be widespread, particularly in document management of the HR departments at the radiology offices. Personnel files were stored in hanging files. Processes such as vacation request management were complex and labor-intensive for the HR team. What's more, personnel documents were not filed according to data protection requirements. For all of these reasons, ARV-IT decided to launch an ECM system that would enable them to provide the radiology offices personnel eFiles as a SaaS solution. Integrated workflows at the offices make sure that, for example, vacation requests are automatically captured and quickly approved.

Solution

- Doxis ECM with an archive, DMS, BPM, personnel eFiles

Integration

- Time management systems (e.g. M.E.G.-Zeit), Datev, Sage, Agenda, Microsoft Outlook

Volume of documents

- Over 12,000 documents

Users

- Over 400 users

Reasons for SER

- SER's know-how and straightforward collaborative work style
- Fast go-live and top usability of ECM solution

Benefits

For ARV-IT:

- Easy administration and multitenancy capability of the Doxis ECM platform
- Simple to roll out further ECM solutions such as email archiving or further eFile solutions for the radiology offices

For the radiology offices:

- Centralized access to all personnel documents; fast searches
- Quicker vacation request application and approval process
- Meet compliance requirements through audit-proof storage of confidential personnel documents

DOXIS

Used Doxis Modules

Content Services

- Document Management
- Workflow Automation
- Intelligent Archiving
- Information Governance

Content Automation

- Order Confirmation
- Invoice Automation
- Classification & Extraction

Business Solutions

- Quality Management
- Human Resources
- Contract Management

Solution Suites

- Purchase-to-Pay
- Content Bridge for SAP & Salesforce
- Healthcare

Business Integrations

- SAP
- Salesforce
- Microsoft
- Google Workspace
- Datev
- Sage
- Agenda

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