



*“Our business processes are much faster and more efficient thanks to the electronic contract, customer, and supplier records and the fact that the Doxis4 solution is fully integrated into SAP.”*

Ulrich Peekhaus, Head of IT, KNIPEX-Werk

<b>COMPANY</b>	KNIPEX-Werk C. Gustav Putsch KG
<b>TOPIC</b>	DMS with email and SAP archiving, eRecords, and automated invoice management
<b>INDUSTRY</b>	Steel/metal industry
<b>EMPLOYEES</b>	1,000 at the Wuppertal site 1,500 in the KNIPEX group as a whole
<b>HEADQUARTERS IN</b>	Wuppertal
<b>INTEGRATION</b>	SAP, Microsoft
<b>PROJECT SCOPE</b>	Germany-wide



## CHALLENGES

- No structured filing system for documents in any of the business processes
- No internal archiving strategy in place
- SAP system performing poorly due to large database volume
- Exchange server under maximum load

## TARGETS

- Create central archiving solution for all areas of the company
- Integrate documents into the SAP document flow and display in SAP transactions
- Provide uniform archiving concept across the entire KNIPEX group
- Launch client-based document filing
- Set up uniform record structures
- Improve SAP system performance
- Reduce the Exchange server load

## SOLUTIONS

- Implementation of Doxis4 as the central archiving system for the KNIPEX group
- Electronic contract management
- Electronic customer and supplier records
- Email and SAP archive
- Electronic confirmation of receipt
- Processing of electronic invoices



# PROJECT OVERVIEW

## STARTING POINT

The SAP project for KNIPEX was launched in 2001. In phase one, the FI, CO, and HR modules were activated, followed by the roll-out of the MM and PP modules in 2006. During this period, the volume of data in the SAP database continued to grow, which slowed down response times. The introduction of a DMS system aimed to reduce the volume of data in SAP and improve the system's overall performance. The Microsoft Exchange server was also working at its absolute limit, processing some 60 GB of data. Additionally, the KNIPEX finance department needed the new electronic DMS to comply with the German guidelines for data access and verifiability of digital documents (GDPdU).

## WHY SER

- Doxis4 met all the requirements stipulated
- State-of-the-art software concept
- Doxis4 can be integrated into SAP and Microsoft Office
- A great value-for-money solution
- Company headquarters in the region
- Corporate philosophy and culture were an ideal match with mid-sized company KNIPEX

## SOLUTIONS

Doxis4 iECM suite with modules for archiving, DMS, email manager for Microsoft Exchange, invoice processing, contract management, confirmation of receipt, customer/supplier records

## INTEGRATION

SAP FI, CO, HR, MM, PP; Microsoft Office

## DOCUMENT VOLUME

1.4 TB of data volume

## USERS

150 concurrent users

## IMPLEMENTATION

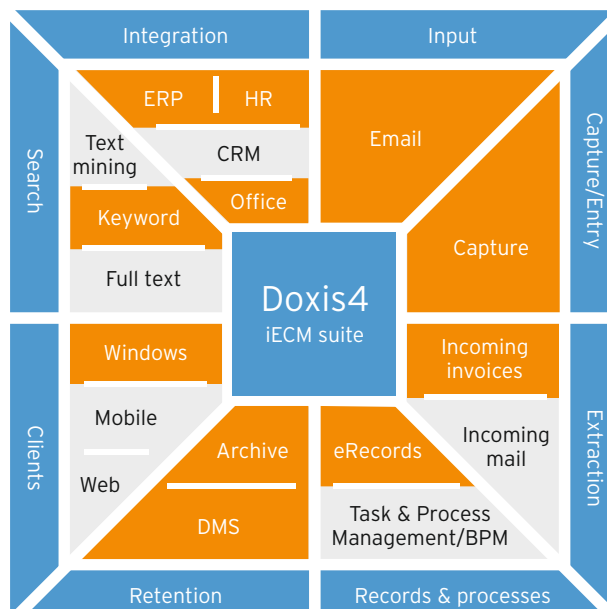
Multi-phase roll-out strategy:

- 1 Archiving of legacy SAP documents
- 2 Archiving of emails
- 3 Customer and supplier records with automated archiving of outbound SAP documents
- 4 Contract records
- 5 Electronic invoice receipt
- 6 Confirmation of receipt

## BENEFIT

- Uniform, centrally managed software solutions for the KNIPEX group
- Improved processes thanks to the fact that documents are displayed in SAP transactions and consistent record structures
- Fully compliant thanks to archiving that conforms to German principles governing electronic records (GoBD) as well as the electronic confirmation of receipt function

## Doxis4 MODULES



Doxis4 modules used by the Knipex group are highlighted in orange

